

EMPLOYEE AGREEMENT

This agreement is made on _____ by and between _____ Employee, and Parr Management, LLC, herein after known as The Company.

For good consideration and as an inducement for The Company to contract with _____, the undersigned Employee hereby agrees to the following terms and conditions:

1. Confidentiality. The nature of services provided by the Company requires information to be handled in a private, confidential manner.

Information about our business or our Employee, contractors or clients will only be released to people or agencies outside the company with written consent from the Company. Following legal or regulatory guidelines provide the only exceptions to this policy. All reports, memoranda, notes, or other documents will remain part of the company's confidential records.

The names, addresses, phone numbers or salaries of our Employee will only be released to people authorized by the nature of their duties to receive such information and only with the consent of management or the Employee.

Employee will not discuss with other Employees or people outside the Company terms of employment including but not limited to compensation and Company work practices.

2. Solicitation. Employee agrees to refrain from soliciting Company's customers, Employees, contractors, staff, vendors, and subcontractors for two (2) years after termination.

3. Employee resignation/ 2-week notice. If the Employee resigns from the Company, a two (2) week notice must be provided to the Company. The notice shall be communicated through a written resignation letter to the Company office manager or the Company managing member.

During the final two (2) week period of employment (the 2-week notice period) the Employee shall assist with and return all customer related information, files, payments, or other customer related materials to the Company office manager. The Employee shall return all Company information, files, assets, or other Company materials to the Company office manager. The Employee agrees that NO CUSTOMER and NO COMPANY materials shall remain with the Employee. In addition, should the Employee locate Customer or Company materials after his last date of employment, the Employee will return all materials to the Company. The Company will reimburse the Employee any costs associated with the return of materials. This reimbursement cost must have written approval from the Company office manager prior to expenditure.

Employees that are at the level "Lead" or "Manager" will receive an additional \$200 on their last paycheck for adhering to and following the Employee resignation/ 2-week notice procedures outlined above. Any deviation to the above outlined procedures will forfeit the additional monies.